

MIDDLE ST. CROIX WATERSHED MANAGEMENT ORGANIZATION

455 HAYWARD AVENUE, OAKDALE, MINNESOTA 55082
Phone 651.330.8220 x22 fax 651.330.7747 www.mscwmo.org



Regular Meeting of the Middle St. Croix Watershed Management Organization Bayport Public Library, Bayport, MN Thursday, December 8, 2016 6:00PM

Present: ; John Fellegly, Baytown Township; Doug Menikheim, City of Stillwater; Nancy Karras-Anderson, City of St. Mary's Point; Dan Kylo, West Lakeland Township; Administrator Mike Isensee, Administrative Assistant Jenn Radtke

1. Call to Order – Regular Board Meeting

The meeting was called to order by Administrator Mike Isensee at 6:02pm.

2. Approval of Minutes

Motion to approve the November 10, 2016 meeting minutes was made by Mr. Dan Kylo and seconded by Ms. Nancy Karras-Anderson. Motion carried.

3. Treasurer's Report

- a) Report of savings account, assets for December 8, 2016
- b) Approve payment of bills for December 8, 2016

The treasurer's report was presented by Dan Kylo. The remaining checking account balance is \$182,162.08. First State Bank CDs are valued at \$32,094.13. The ending balance in the RBC savings account is \$48,657.81.

Bills to be approved this month are: Colter Manley \$400.26; ECM Publishers, Inc. \$47.40; Emmons & Olivier resources \$1544.00; Kelly Gutierrez \$1,000.00; Kennedy & Graven \$194.70; University of Minnesota \$1600.00; Washington Conservation District (Administration) \$2,188.17; Washington Conservation District (Technical Services) \$1,263.00; Washington Conservation District (MIDS) \$12,985.50; Washington Conservation District (Lily Lake) \$8,807.50.

Mr. John Fellegly moved to approve the treasurer's report and pay the bills presented, Mr. Doug Menikheim seconded the motion, and the motion carried.

4. Public Comments

No public comment was given.

5. Old Business

- a) None

6. New Business

- a) 2017 Meeting Dates

The MSCWMO Regular Meeting is currently scheduled for 6:00 p.m. the 2nd Thursday of each month at the Bayport Public Library.

MIDDLE ST. CROIX WATERSHED MANAGEMENT ORGANIZATION

455 HAYWARD AVENUE, OAKDALE, MINNESOTA 55082
Phone 651.330.8220 x22 fax 651.330.7747 www.mscwmo.org



In 2016, the MSCWMO Board of Directors did not meet in July or September, due to lack of agenda items. In 2017, staff is recommending March, July and August as tentative meeting dates.

January 12th, 2017

February 9th, 2017

March 9th, 2017- Tentative

April 13th, 2017

May 11th, 2017

June 8th, 2017

July 13th, 2017- Tentative

August 10th, 2017

September 14th, 2017- Tentative

October 12th, 2017

November 9th, 2017

December 14th, 2017

Motion by Mr. John Felleggy, seconded by Ms. Nancy Karras-Anderson, to approve the 2017 MSCWMO Board of Directors Meeting dates.

b) 2017 Review Fees

In 2016 the MSCWMO spent \$10,575 providing technical reviews for projects. Project review fees generated \$5,150. The MSCWMO budgeted \$4,800. Staff recommends maintaining the existing review fee structure for 2016.

Motion by Mr John Felleggy, seconded by Mr. Dan Kylo, to maintain the 2016 MSCWMO Review Fee schedule for 2016.

7. Cost Share Program

a) Final Payment Request: St. Croix Academy Prep Cost Share

At the May 12, 2016 MSCWMO Regular Meeting, the board approved 75% cost-share assistance not to exceed \$1,000.00 for the Sr. Croix Prep Academy Native Prairie Restoration in Bayport. This project, organized by parent volunteers with additional funding provided by the Audubon Society and Pheasants Forever, is restoring 10 acres of prairie. Prairie seeding occurred on October 28th, 2016.

MSCWMO has certified the completion of the prairie seeding and verified actual costs of \$10,150.00.

Motion by Mr. Dan Kylo, seconded by Mr. John Felleggy, to approve final payment St. Croix Preparatory Academy for \$1,000 to reimburse costs incurred to install the prairie restoration project.

8. Plan Reviews/Submittals

a) Stillwater Area Public Schools School Bus Maintenance Facility- Baytown Township

This proposed Stillwater Area Public Schools Bus Maintenance Facility is located within the boundaries of the MSCWMO, in Stillwater.

MIDDLE ST. CROIX WATERSHED MANAGEMENT ORGANIZATION

455 HAYWARD AVENUE, OAKDALE, MINNESOTA 55082
Phone 651.330.8220 x22 fax 651.330.7747 www.mscwmo.org



The existing 14.3 acre site consists agriculture area, woods, and small home and out buildings. The proposed development will create 8.04 acres of new impervious surface for the construction of a bus maintenance garage, bus parking area, car parking area, and all associated utilities.

Infiltration is restricted on this site due to karst features identified 10 feet below the infiltration practices. In conformance with the Minnesota Stormwater Manual, underdrains are placed under the infiltration facilities. The proposed project qualifies for MIDS flexible treatment option #1 for 0.55" volume reduction and a 75% reduction in phosphorous.

Information only.

b) North Main Hotel- Stillwater

This proposed Stillwater Hotel and Professional Center is a two-phase project located on North Main Street, within the boundaries of the MSCWMO, in Stillwater.

The existing 1.2 acre site consists of 0.77 acres of impervious surface (0.55 acres of paved parking lot, 0.12 acres of gravel parking lot and 0.1 acre of rooftop). The proposed development will reconstruct and add impervious surface that totals 1.09 acres for the construction of a mixed use hotel and restaurant with 105 parking stalls and a three story office building (phase 2).

Infiltration is prohibited so the proposed project qualifies for MIDS flexible treatment option #2 for 60% reduction in phosphorous.

Information only.

9. Administrator's Report

- a) A written report was submitted by Administrator Isensee.
- b) The MSCWMO was awarded 2 FY 2017 Clean Water Fund Grants for a total of \$121,000.

10. Adjourn

The motion to adjourn was made by Mr. John Felleggy, seconded by Mr. Tom McCarthy. The motion carried and the meeting was adjourned at 6:30pm.